



## FNTI Sponsored TREC MCE Courses - 2017

FNTI Provider Number - 9942

<b>TREC Mandatory Continuing Education Elective Courses</b>	<i>Credit Hours</i>	<i>Expires</i>
<p><b>The Agent’s Guide to Completing the TREC 1-4 Family Contract</b>  <i>Covers each provision in the TREC 1-4 Family Contract.</i>            Course Number: 02-00-087-29262</p>	<b>2.0</b>	8/31/2017
<p><b>How and When to Use Affidavits of Heirship &amp; Powers of Attorney</b>  <i>Details closing issues involving affidavits of heirship and powers of attorney.</i>            Course Number: 01-00-087-29263</p>	<b>1.0</b>	8/31/2017
<p><b>Oh No! The Property Is in a Trust!</b>  <i>Details the mechanics of property held in a trust.</i>            Course Number: 01-00-087-29264</p>	<b>1.0</b>	8/31/2017
<p><b>A Deed Is a Deed, Right?</b>  <i>Details the legal significance of various deeds.</i>            Course Number: 01-00-087-29265</p>	<b>1.0</b>	8/31/2017
<p><b>Who, What, When, and Where of Marital Property &amp; Divorce</b>  <i>Details how divorce can affect the closing transaction.</i>            Course Number: 01-00-087-29266</p>	<b>1.0</b>	8/31/2017
<p><b>What Do I Do Now? Wills, Probate &amp; Guardianships</b>  <i>Covers the basics of handling property affected by wills, probates, and guardianship.</i>            Course Number: 01-00-087-29267</p>	<b>1.0</b>	8/31/2017
<p><b>What Realtors Need to Know About Bankruptcy</b>  <i>Covers basic bankruptcy law.</i>            Course Number: 01-00-087-29268</p>	<b>1.0</b>	8/31/2017
<p><b>Title Commitments</b>  <i>Discusses the type of coverage given and how it relates to items in the TREC contract.</i>            Course Number: 30355</p>	<b>1.0</b>	3/31/2018
<p><b>CFPB—A Realtor Tutorial</b>  <i>Covers the CFPB regulations and how they will affect current closing procedures.</i>            Course Number: 01-00-037-28577</p>	<b>1.0</b>	3/31/2017
<p><b>Eight Simple Ways to Minimize Mistakes</b>  <i>Mistakes, they happen, but this course offers suggestions on how to minimize mistakes and save both time and money.</i>            Course Number: 29915</p>	<b>1.0</b>	11/30/2017
<p><b>Warning Signs in the Closing Process</b>  <i>Covers the common issues that cause delays in closing and offers suggestions to overcome these problems.</i>            Course Number: 29916</p>	<b>1.0</b>	11/30/2017

<b>TREC Mandatory Continuing Education Elective Courses</b>	<i>Credit Hours</i>	<i>Expires</i>
<b>What Would You Do? Part 1</b> <i>Real-life situations at the closing table presented and discussion on how it was initially handled and what might be a better course of action.</i> Course Number: 30046	<b>1.0</b>	12/31/2017
<b>Vision 20/20--Goal Setting</b> <i>Advice for setting goals that lead to handling real estate transactions more effectively.</i> Course Number: 30047	<b>1.0</b>	12/31/2017
<b>Time</b> <i>A look at the concept of time management from a real estate agent's perspective and how to set priorities and make an effective plan.</i> Course Number: 30160	<b>1.0</b>	1/31/2018
<b>Surveys: A Snapshot into the Dirt</b> <i>Explains the use and purpose of a survey as it relates to a closing transaction with a special emphasis on area and boundary.</i> Course Number: 30176	<b>1.0</b>	1/31/2018
<b>Body Language—It's What You Don't Say That Counts</b> <i>Explains how body language and other nonverbal communication impacts our interaction with others and how to interpret their meanings.</i> Course Number: 30733	<b>1.0</b>	5/31/2018
<b>NEW! Same-Sex Marriage and Title Insurance</b> A thorough review of this relatively new area including example situations and the implications on real estate transactions. Course Number: 31791	<b>1.0</b>	12/31/2018
<b>NEW! Closing Short Sales</b> Explains what short sales entail and outlines the procedures on how to correctly set up and close these transactions. Course Number: 31840	<b>1.0</b>	1/31/2019

<b>Approved TREC Instructors</b>		
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<b>Seminar Coordinator</b>		
Geri Hosterman	<a href="mailto:geri.hosterman@fnti.com">geri.hosterman@fnti.com</a>	214-697-5459

Please read the next page for procedures in setting up a seminar.

## Setting Up a Seminar for MCE Credit

1. Arrange date (30 days in advance) with one of the First National TREC instructors and send an Outlook calendar request to the instructor and Geri Hosterman.
  - a. Include the following with your calendar request. This information MUST be included to confirm the date.
    - i. Date
    - ii. Time
    - iii. Course name
    - iv. Complete location address
    - v. Speaker for the event
- PLEASE NOTE:
  - o *A minimum of **10** attendees must be registered at least a week in advance to hold a seminar.*
  - o *No more than 4.0 hours of credit can be scheduled in a single day unless approved by the instructor prior to setting up the seminar.*
  - o *Verify that location has capabilities for connecting a laptop for Power Point presentation.*
2. Email a copy of the advertising flyer to Geri for approval prior to distribution. Include the following information:
  - a. MCE Provider Name – First National Title Insurance Company
    - o When a provider offers a course that is hosted by another organization, the promotional material must show clearly that the approved MCE provider is offer the course.
  - b. MCE Provider Number – 9942
  - c. MCE Course Title and Number
  - d. Any written advertisement that contains a fee charged by the provider shall display all fees for the course in the same place in the advertisement with the same degree of prominence.
  - e. The sponsor of any meal provided must be listed on the flyer.
  - f. If the title agent is providing a meal, this must be noted on the flyer with the meal cost in addition to the course fee.
3. The course fee is \$10 per hour. Check payments should be made payable to “Center for Brain Health.”
4. Notify Geri of the number expected to attend one week in advance of the presentation.

### **IMPORTANT INFORMATION:**

- *The course may be canceled or rescheduled if the minimum number of 10 registered attendees is not met one week prior to presentation.*
- *ALL real estate agents attending the seminar must pay the course fee whether or not MCE credit is desired. TDI has stated that it is a violation of P-53 when some agents are allowed to attend a course granting continuing education credit without paying the course fee.*
- *There must be a title agent representative available at the course presentation to ensure that the TREC Course Roster is signed and that the course fee is collected for each person attending.*